

# Privacy policy for business partners

## Our handling of your data and your rights

### Information on the implementation of the European Data Protection Regulation (DS-GVO)



#### 1. Who is responsible for data processing and whom can I contact?

The responsible party for data processing is  
National Transport Service GmbH  
North-West Ring Road 1  
63533 Mainhausen  
Telephone: +49 6182 7728-0  
E-mail: info@nts.services

Contact details of the data protection officer:  
E-mail: datenschutz@floss-consult.de

The contact details are also available on the Internet.

#### 2. Which sources and data do we use?

We process data that we receive exclusively from the business relationship with you. We receive the data directly from you.

Specifically, we process the following data:

- Master data relating to your contract (e.g. name, address, etc.)
- tax-relevant data
- Bank data (BIC / IBAN)
- Data in connection with the execution of the contractual relationship (e.g. customer and order data)

#### 3. For what purposes and on what legal basis is my data processed?

We process your personal data in compliance with the relevant provisions of the EU General Data Protection Regulation (DS-GVO), the German Federal Data Protection Act (BDSG) and all other applicable laws.

a. For the fulfillment of contractual obligations (Art. 6 para. 1 b DS-GVO).

We process your data for the performance of our contracts with you. The purposes of the data processing depend in detail on the contractual basis.

b. within the framework of the balancing of interests. (Art. 6 para. 1 f DS-GVO).

In individual cases, we process your data in order to protect legitimate interests of us or of third parties (e.g. authorities). This applies in particular to the investigation of criminal offences (legal basis Art. 6. 6

Para. 1 f DS-GVO) or the exchange of data within the group for administrative purposes.

#### c. c. Based on your consent (Art. 6 para. 1a DS-GVO)

If you have given us consent to process personal data, the respective consent is the legal basis for the processing mentioned there.

You can revoke consent at any time with effect for the future. This also applies to declarations of consent that you gave to us before the DS-GVO came into force, i.e. before May 25, 2018. The revocation is only effective for the future.

#### d. Due to legal requirements (Art. 6 para. 1 c DS-GVO)

We are subject to various legal obligations, i.e. legal requirements.

Insofar as special categories of personal data are processed pursuant to Art. 9 (1) DS-GVO, this is done in the context of exercising rights or fulfilling legal obligations, social security law and social protection.

#### 4. Who will get my data?

I Within our company, your personal data will only be disclosed to those persons and bodies who require it in order to fulfill our contractual and legal obligations.

Within the group of companies, your data will be passed on if a company belonging to the group of companies centrally performs the data processing tasks for the companies affiliated in the group.

In addition, the following entities may receive your data:

Order processors used by us (Art. 28 DS-GVO), in particular in the area of IT services, credit checks, wage and salary processing,

Logistics and printing services, who process your data for us in accordance with your instructions.

#### 5. How long will my data be stored?

We delete your personal data as soon as they are no longer required for the fulfillment of our contractual

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relationship. To the extent necessary, we process your personal data for the duration of our business relationship, which also includes the initiation and execution of a contract.

In addition, we are subject to various storage and documentation obligations (e.g. HGB, BGB, etc.). The periods specified there for storage or documentation are up to ten years, but in certain cases also up to thirty years.

**6. Will my data be transferred to a third country?**

Your personal data will not be transferred to a third country (countries outside the European Economic Area - EEA).

**7. Are you obliged to provide your data?**

Within the scope of our business relationship, you must provide those personal data that are necessary for the establishment and execution of a business relationship and the fulfillment of the associated contractual obligations or which we are legally obligated to collect.

Without this data, we will usually have to refuse to conclude the contract or execute the order, or will no longer be able to perform an existing contract and may have to terminate it.

**8. Would you like to complain about the handling of your data?**

You have the option of contacting our data protection officer or a data protection supervisory authority. The data protection supervisory authority responsible for us is:

State Data Protection Commissioner of Hesse  
PO Box 3163  
65021 Wiesbaden  
Visiting address:  
Gustav-Stresemann-Ring 1 in 65189 Wiesbaden

Telephone number: 0611 - 1408-0  
Fax number: 0611 1408-611  
E-mail address: [poststelle@datenschutz.hessen.de](mailto:poststelle@datenschutz.hessen.de)

**9. What data protection rights do i have?**

You have the right to rectification, deletion, restriction of processing and data portability of your personal data under the respective legal requirements of the GDPR, valid in the version since 25.05.2018. In addition, you have a right of appeal to a data protection supervisory authority and the right to information when data is collected, which is fulfilled with this privacy notice.

You have the right (right of objection) to object at any time to the processing of your personal data for direct marketing purposes without giving reasons.

You have the right (right to information) to request information from us at any time about the data stored about you.

If we process your data to protect legitimate interests, you may object to this processing for reasons arising from your particular situation.

We will then no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

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**Data processing**

**Datenschutzbeauftragter:** EDV-Unternehmensberatung Floß GmbH  
 Vertreten durch Frau Melissa Paul  
 Hopfenstraße 10  
 33775 Versmold  
 Tel.: 05423 – 96490-0  
 Fax.: 05423 – 96490-60  
 E-mail: datenschutz@floss-consult.de

Legal basis of data processing:  
 Art. 6 (1) a, b, c and f DS-GVO

Purposes of processing incl. legitimate interests of the controller:  
 Consent/fulfillment of contract/legal requirements/balancing of interests.

<u>Transfer of your data to</u>	<u>Storage period</u>	<u>Your rights</u>
Tax office Bank Credit companies Collection agency IT service provider Clients and customers credit checks, Wage and salary processing	We delete your data after expiry of the retention obligations resulting from the contractual/business relationship and the underlying legal regulations or if you exercise your right to deletion and the data is not subject to a retention period.	Information Correction Blocking Deletion Objection to processing Data transmission Right of appeal to the supervisory authority Revocation of consent